Take Me Home Pet Rescue 06-09-26 Meeting

Meeting called to order at 6:00 pm by President – Cagla Darveaux

Attendees

- Board Members: Trish Clark, Kathy Cook, Cagla Darveaux, Colleen Guarraia, Dana Huffman, Trish Manche, Cheryl Phillips.
- Absent: Pat Bivins, Kim Santo
- Guests: Melanie Bullock

Minutes

- Kathy Cook moved to approve the minutes from the May 12, 2026 meeting, as read
    - Trish Manche seconded
        - Vote passed unanimously 7 – 0

Reports

- President: Cagla Darveaux:
    - Reminded Board Members to provide written reports prior to meeting
        - Board members should then ask questions in advance
- Facilities and Supplies: Trish Manche provided update on supplies and facilities
- Medical and Admin: Kathy Cook
    - Provided intake and adoption numbers through 05/31/26
- Dogs: No Report
- Cats: Mel Bullock
    - Kitten Palooza on June 20th
- Public Relations: Trish Clark
    - Reported on successful event at Palate
    - Discussed Thank You note Policy
        - Cagla Darveaux reminded board that Colleen Guarraia writes notes for any donations at $500 or more
- Events: Heather Devine provided report of Meet and Greet Statistics and upcoming events
- Legal Issues: Dana Huffman
    - Provided update on Wrigley Issue
- Financial / Treasurer: Colleen Guarraia provided financial statements in advance of the meeting
    - However, she reported needing to go back and make some adjustments to the reports
    - Updated Financial Reports and Statement as of May 31, 2026 were provided after the meeting
        - Income for YTD through 05/26: $39,324.36
        - Expenses for YTD through 05/26: $90,786.41
        - Net Income YTD through 05/26: ($51,462.05)
        - Asset Balance as of 05/31/26: $158,746.86

New Business/Old Business

- Foster Program: Cagla Darveaux
    - Will send out Survey results and documents for discussion on foster program
        - Then schedule a meeting
- Guest Animal / Formal Rehoming Program
    - Cagla Darveaux to send out recommendations for program

- Meet and Greet cancellation policy
    - Dana Huffman initiated a discussion about our process for cancelling our Saturday Meet and Greets
        - She made a motion that we don't cancel Meet and Greet with less than a 7 day notice. Kathy Cook seconded.
            - Motion passed with 5 yes, 1 no and 1 abstention
        - Dana Huffman will provide a proposed process for communication when the Board decides to cancel a Meet and Greet.

Meeting adjourned at 7:00 pm

Respectively Submitted: Kathy Cook, Secretary 07/11/2026