

Take Me Home Pet Rescue 02-10-26 Meeting

Meeting called to order at 6:00 pm by President – Cagla Darveaux

Attendees

- Board Members: Pat Bivins, Kathy Cook, Cagla Darveaux, Colleen Guarraia, Dana Huffman, Trish Manche, Kim Santo
- Absent: Trish Clark and Cheryl Phillips
- Guests: Melanie Bullock

Minutes

- Kathy Cook moved to approve the minutes from the January 13, 2026 meeting, as read
 - Colleen Guarraia seconded
 - Vote passed unanimously 7 – 0

Reports

- President: Cagla Darveaux reported on repair status from Trucker's Café fire:
 - Air filters have been replaced and new flooring will be happening soon
 - Cagla Darveaux will contact plumber about issues with the hot water
- Facilities and Supplies: Trish Manche provided update on supplies and facilities
- Kathy Cook provided:
 - Intake and adoption numbers through 01/31/26
- Dogs: Kim Santo
- Cats: Melanie Bullock
- Events and Public Relations:
 - Trish Clark sent report about senior citizens possibly fostering older animals
 - Heather Devine provided report of Meet and Greet Statistics and upcoming events
- Volunteers: Cagla Darveaux
 - Reported on successful Volunteer Recognition Event
- Legal issues: Dana Huffman
 - Provided an update on the Wrigley issue
 - Penny Robe will be assisting her to avoid conflict of interest issues
- Financial / Treasurer: Colleen Guarraia
 - Provided abbreviated Financial Reports and Statement as of January 31, 2026
 - Income for YTD through 01/26: \$9,873.43
 - Expenses for YTD through 01/26: \$25,128.69
 - Net Income YTD through 01/26: (\$15,255.26)
 - Asset Balance as of 01/31/26: \$194,953.65
 - Provided proposed 2026 budget
 - Discussion regarding the amount of general reserve needed
 - Agreed to change reserve to \$70,000
 - Reduces beginning 2026 dog and cat balances by \$10,000 each
 - Colleen Guarraia made a motion to accept budget as adjusted above
 - Kathy Cook Seconded
 - Vote passed unanimously 7-0

New Business/Old Business

- Cat and Dog application
 - Trish Manche provided proposed language for a question about applicant's plan when they can no longer care for pet
 - No proposed changes were requested
- Increasing use of Petestablished system
 - Will continue to move forward until all pieces of program are utilizing the system
 - Cagla Darveaux will set up meetings
- Foster Surveys
 - Cagla Darveaux provided proposed questions
 - Board members will send any changes by the end of the week
- Guest Animal / Formal Rehoming Program
 - Cagla Darveaux to set up meeting
- Assuring appropriate access levels in Petestablished for all volunteers
 - Kim Santo to set up meeting
- Agreed to return large copier/printer since Colleen Guarraia donated a new one

Meeting adjourned at 7:37pm

Respectively Submitted: Kathy Cook, Secretary 03/07/2026