

## Take Me Home Pet Rescue 01-13-26 Meeting

Meeting called to order at 6:00 pm by President – Cagla Darveaux

### Attendees

- Board Members: Pat Bivins, Kathy Cook, Cagla Darveaux, Colleen Guarraia, Trish Manche, Cheryl Phillips, Kim Santo
- Dana Huffman joined at 6:15 pm
- Absent: Trish Clark
- Guests: Melanie Bullock

### Minutes

- Kathy Cook moved to approve the minutes from the December 09, 2025 meeting, as read
  - Kim Santo seconded
    - Vote passed unanimously 7 – 0

### Reports

- President: Cagla Darveaux reported on insurance status from Trucker's Café fire:
  - Landlord says work on the floor replacement should start in the next couple of weeks
- New liability insurance
  - New insurer through Alliance for Non-Profit
    - Gateway Specialty Insurance effective 12/15/25
- Facilities and Supplies: Trish Manche provided update on supplies and facilities
- Kathy Cook provided:
  - Intake and adoption numbers through 12/31/25
  - Animal inventory as of 12/31/25
- Dogs: Kim Santo
- Cats: Melanie Bullock
- Events and Public Relations:
  - Trish Clark provided request via email about finding her more speaking engagements
  - Heather Devine provided report of Meet and Greet Statistics and upcoming events
- Volunteers: Cagla Darveaux
  - Volunteer recognition event set for Jan 18, 2026
  - Updating volunteer categories with each area lead
- Legal issues: Dana Huffman
  - Waiting on response from attorney on Wrigley issue
- Financial / Treasurer: Colleen Guarraia
  - Provided Financial Reports and Statement as of December 31, 2025
    - Income for YTD through 12/25: \$260,355.53
    - Expenses for YTD through 12/25: \$220,565.42
    - Net Income YTD through 12/25: \$39,790.11
    - Asset Balance as of 12/31/25: \$210,208.91
  - Provided proposed 2026 budget
    - Board members to review and vote will be held at February 2026 meeting

### **New Business/Old Business**

- Cat and Dog application
  - Trish Manche reported need to ask a question about applicant's plan when they can no longer care for pet
    - She will provide proposed language
- Guest Animal / Formal Rehoming Program
  - Cagla Darveaux to set up meeting
- Assuring appropriate access levels in Petestablished for all volunteers
  - Kim Santo to set up meeting
- Foster Surveys
  - Cagla Darveaux will send out proposed questions for board review
- 2026 Board officers
  - No requests for change in Board officer positions
    - All members will continue as in 2025 positions

**Meeting adjourned at 7:10pm**

**Respectively Submitted: Kathy Cook, Secretary 02/09/2026**