

Take Me Home Pet Rescue 11-11-25 Meeting

Meeting called to order at 6:00 pm by President – Cagla Darveaux

Attendees

- Board Members: Pat Bivins, Kathy Cook, Cagla Darveaux, Colleen Guarraia, Dana Huffman, Trish Manche, Cheryl Phillips, Kim Santo, Trish Clark
- Absent: None
- Guests: Melanie Bullock

Minutes

- Kathy Cook moved to approve the minutes from the October 14, 2025 meeting as read
 - Pat Bivins seconded
 - Vote passed unanimously 9 – 0

Reports

- President: Cagla Darveaux reported on insurance status from Trucker's Café fire:
 - The owner's insurance will cover new ceiling, painting in the cat rooms and flooring in all but kitchen and bathroom areas
 - We will receive \$3,000 from our insurer for additional repairs or painting
 - Cagla will check on changing air filters
- New liability insurance is needed
 - Cagla has three quotes she is reviewing
- Facilities and Supplies: Trish Manche provided update on supplies and facilities
- Kathy Cook provided:
 - Intake and adoption numbers through 10/31/25
- Dogs: Kim Santo
- Cats: Melanie Bullock
 - Needs help marketing adult cats
- Events and Public Relations:
 - Trish Clark provided report
 - In discussions with Operation Kindness on partnering on mobile Spay/Neuter clinic
 - Will check with various Senior Living facilities to see if they could be temporary fosters
 - Will check with our Vet Partners on possible contributions to their Angel Funds
 - Heather Devine provided report of Meet and Greet Statistics and upcoming events
- Volunteers: Cagla Darveaux
 - Cagla and Heather Devine are working on Volunteer recognition event on Jan 18, 2026
- Financial / Treasurer: Colleen Guarraia
 - Provided Financial Reports and Statement as of October 31, 2025
 - Income for YTD through 10/25: \$228,820.86
 - Expenses for YTD through 10/25: \$179,726.72
 - Net Income YTD through 10/25: \$49,094.14

- Asset Balance as of 10/31/25: \$219,562.94

New Business/Old Business

- Guest Animal / Formal Rehoming Program
 - Cagla Darveaux will set up meeting
- Assuring appropriate access levels in Petstablished for all volunteers
 - Kim Santo will send updates by next meeting
- Clean-up of our Contact Lists – Cagla Darveaux
 - Donors: Move to MTK
 - Fosters: Lists are kept by Cat and Dog Teams and are in Petstablished
 - Volunteers: Will pull list form Rescue Groups, but current should be in Petstablished

Meeting Adjourned at 7:14 pm.

Respectively Submitted: Kathy Cook, Secretary 12/05/2025