

Take Me Home Pet Rescue 06-10-25 Meeting

Electronic meeting called to order at 6:03 pm by President – Cagla Darveaux

Attendees

- Board Members: Pat Bivins, Trish Clark, Kathy Cook, Cagla Darveaux, Colleen Guarraia, Dana Huffman, Trish Manche, Cheryl Phillips, Kim Santo
- Guests: None

Minutes

- Kathy Cook moved to approve the minutes from the May 13, 2025 meeting as read
 - Dana Huffman seconded
 - Vote passed unanimously 9 – 0

Reports

- Facilities and Supplies: Trish Manche provided update on clean-up of supplies and repairs
- Admin and Medical: Kathy Cook
 - Intake and adoption numbers through 05/25
 - Animal Inventory Report
 - Agreed that this report would be provided quarterly
- Dogs: Kim Santo
 - Will get pictures of training session for social media
- Cats: Trish Manche
- Events and Public Relations:
 - Heather Devine: Report of Meet and Greet Statistics
 - Trish Clark provided information on:
 - Chamber of Commerce Bowling: 06/13
 - Palate Restaurant Event: 07/19
 - Chamber of Commerce Non-Profit Event: mid-July
- Volunteers: Kimberly DeWeese
 - Provided update on volunteer applications
- Social Media: Kimberly DeWeese
 - Focus on Google ads to increase our exposure on social media
- Financial / Treasurer: Colleen Guarraia
 - Provided Financial Reports and Statement as of May 31, 2025
 - Income for YTD through 5/25: \$67,946.97
 - Expenses for YTD through 05/25: \$87,302.12
 - Net Income YTD through 05/25: -\$19,355.15
 - Asset Balance as of 05/31/25: \$151,113.65
 - Discussed Cat fund balance and ways to help with expenses for food

New Business

- Guest Animal / Formal Rehoming Program - Cagla Darveaux will set up a meeting of the subcommittee in the next few weeks

- TMHPR T-shirts
 - Kim Santo made a motion that we don't sell our T-shirts to the public due to sales tax issues
 - Pat Bivins seconded
 - Vote passed unanimously 9 – 0
- Board Meetings
 - Cheryl Phillips made a motion that we open our board meetings to the public
 - Kathy Cook Seconded
 - Vote passed unanimously 9 – 0
 - After discussion about how we have open meetings, Kathy Cook moved that we delay implementation until we can determine the best procedures
 - Kim Santo Seconded
 - Vote passed unanimously 9 – 0
 - Cheryl Phillips, Cagla Darveaux and Colleen Guarraia will investigate our tools and provide suggestions
- Trish Clark reported that our Public Relations give-away inventory was low
 - Kathy Cook moved to allocate \$1,500 of our special events budget to purchase more PR items
 - Cheryl Phillips seconded
 - Vote passed unanimously 9-0
- Cagla Darveaux requested that all Board Members share at least one of our social media posts per week on their personal pages

Meeting Adjourned at 7:30 pm.

Respectively Submitted: Kathy Cook, Secretary 07/01/2025