

TMHPR Minutes 8.30.2022

Attendees:

- Board Members: Kathy Cook, Trish Clark, Pat Bivins, Cheryl Phillips, Kim Santo and Dana Huffman, Cagla Darveaux
- Guests:
 - Melanie Bullock

No September Board Meeting

Next Board Meeting in October, we will move meeting time back to 6:00 pm for all future meetings.

Previous Minutes

- July minutes –
 - Kathy made a motion to approve July minutes
 - Trish seconded
 - Vote – 6 approved, 0 against

Communications

- Mailchimp
 - Need to utilize more
 - Reaching out for fosters, other needs.

Finances

- July information sent out
- Still good, but we need to be aware of our expenses and credits.

Medical

- Cat dog utilizes other vets (e.g. Maize's Mission). Work with Medical team as they must set up all medical.
- Just a note - core vaccine for dogs and cat through TCAP (Dallas, Allen, Hurst)
 - They offer various deals. Possible options to reduce costs.
 - Just keep in mind.
- Open - Doing a review of Petstablish, will this work for TMHPR. Starting with Medical, but would be an application for all areas of rescue.
- Kathy has been out. Goal is to begin reviewing again over next couple months.

Facility

- Front-door lock change to a different type lock (Code)
 - \$1250 for lock and install on front door
 - Will reduce amount of "keys"
 - Individual Codes
 - Cagla noted contributions that can be utilized to offset cost
 - Vote
 - Cagla makes a motion to have new lock purchased and installed
 - Dana seconds
 - Vote 7 – 0
- Washer and Dryer

- Issues continue with installation
 - Plumber did test run, clog. Has come back several times to try to clear.
 - When property mgmt company closed off the open flange/toilet, they filled the line with cement. Plumber needs to drill into cement to run snake.

Adoption concern

- Open - We need to update our policy and publish a disclaimer regarding certain dog sizes and/or temperament/activity levels do not do well in certain living situations.
 - Pat to reach out to Carissa to update language on site

Dog/Cat Food distribution

- Open-Concerns about food being removed from center and given to other rescues
 - There is no problem with helping other rescues; we just need a process in place that controls the situation.
 - Revised - Food must be cleared with dog and cat coordinators before food is removed from facility.
 - Signage will be posted outlining this expectation.
- North Texas Giving Day
 - Planned communications
 - Videos have been put together
 - Photos put together to run on social media
 - Using Mighty Cause platform
 - Identified recent donors – will get postcards with reminder
 - Board postcards – send 5 out to friends
 - Cagla will provide list of identified donors so we don't duplicate send.
 - \$12,500 in matching donations
 - Been contacted and donor OK to be spotlighted.
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- Donations Process/Thank You
 - Names are entered into Cagla money mgmt tool
 - Look to enter names into Rescue Groups
 - Venmo /Paypal – send list so we can look in RG and look up info.
 - Put into RG and Mailchimp
 - Can utilize NCL/SH volunteers to help enter as well.
- Scammers – Recent scam using TMHPR name
 - Using likeness of Non-Profit, sending money via wire, losses to individuals that fell for it, tended to focus on breed specific animals.
 - Dana reviewed and found that it is actually a Federal issue
 - Dallas FBI office to be contacted
- Increasing Board size
 - Vote
 - Dana made the motion to move to a 9 person board
 - Cagla seconded
 - Vote 5 for, 1 against 1 abstain - Motion passes
 - Process to add 2 members to board

- Resume/Application
 - Due 9/22/2022
 - What do have you contributed to TMHPR
 - What can you bring to the table
 - Can be found at end of August minutes.
- Publicize open positions
 - Reach out to current volunteers.
 - Post in minutes
 - Send out minutes via email and vote on minutes so we can post sooner.

APPLICATION OPEN BOARD POSITIONS-TAKE ME HOME PET RESCUE

Please send completed application and a copy of your resume to cheryl@tmhpr.com

Name: _____ Phone: _____

Email: _____

Please describe how you have contributed to Take Me Home Pet Rescue

Please describe how you can make even more of an impact if voted to be on the board.