

TMHPR Board Meeting 2.8.2022

Attendees:

- Board Members: Kathy Cook, Trish Clark, Dana Huffman, Pat Bivins, Cheryl Phillips, Barbara Mikulenska and Cagla Darveaux
- Guests: Kim Santo

Previous Minutes

- Cheryl made a motion to approve January 2022 minutes.
- Trish seconded the motion.
- Vote passes unanimously 7 yes, 0 no

Facility

- Installing a washer and dryer
 - Approved by property manager
 - Will look for appliances and then schedule install

Home Visit

- Discussed separate home visit before dog is delivered and for new foster volunteers
 - Create a separate checklist specific to home visits and what is needed
 - Make sure adopter has been given list of items they need to have on hand before dog home visit
 - Options for adopters who may be missing some of the items that we ask them to have when we deliver the dog.
 - One idea: Charge extra \$25 to keep what is on dog
 - Any other ideas?
 - Need a process for “dear adopter” letter to make sure it is going to adopter not only with info from foster, but information on the next suggested heart worm test date on the contract or somewhere in blue form.
 - What is best place for this “next heart worm test” in the folder?
- Dana makes a motion to have home visits prior to taking the animals on their “10 day stay”
 - Trish seconds
 - Vote passes unanimously 7 yes, 0 no

Events

- Ideas for different types of events
 - Blood drive during meet and greet (good public exposure)
 - Earliest sat. morning date is May
 - GAPCo (or other restaurants in area)
 - Cheryl to check with friend on options for a fundraiser or community event

Fundraising

- Cagla and Sandy met with potential Fundraiser Chair for a Ways and Means committee
 - Met and discussed grants and other fundraising ideas
- Needs for Fundraising Events
 - Point person

- Team of additional volunteers that have expressed interest in helping in that area
- Feb Mail Chimp
 - Heart month
 - Do a “heart worm” focus
 - Momma and her 6 babies
 - Past heart worm pup pics to showcase
 - Suggestion - talk about how THMPR and Dr. Brazile work so hard to keep costs as low as possible and help out other rescues
 - Do at our center
 - Call out kudos to those that help with that monthly shots at rescue

Medical

- Discussed scenarios when medical situations arise outside of normal hours
 - What authority parameters do we want to put into place to help make those decisions
 - Think on this topic and continue discussion at March meeting
 - Part of decision process for the outside of normal hours needs to include guiding foster to specific medical facilities if there is a concern that there is immediate concern for life of animal.

Finance

- Reviewed detailed actual vs. proposed 2022 budget
 - Discussed setting up a reserve as a separate line item on budget for 2022
 - Cagla made a motion to set aside a line-item reserve of \$30,000
 - Trish Seconded
 - Vote passes unanimously 7 yes, 0 no

Foster Program

- Discussing adding additional training and boarding options
 - Need to have several options laid out for both training and boarding to meet the specific needs of each foster.
 - Help train fosters on basic skills if needed

Heartworm medication

- Discussed setting a date on when will we start ordering Heartworm meds through Dr. B.