



Take Me Home Pet Rescue Board of Directors Special Meeting Minutes

June 26, 2017

7:00 PM

Attended: Dana Huffman, Deborah Connors, Melissa Keeling, Deana Seigler.

Special meeting called to discuss the resignation of Elise Bissell from the Board.

The meeting started at 7:05

Elise submitted her resignation via email to the Board on 6/24. The Board accepts her resignation, and the purpose of this meeting was to determine the path forward.

All of us were in agreement with using the services of the lawyer we met with on 6/22 to get our TMHPR bylaws finalized and review current operating practices. Deborah will contact Ben to discuss path forward.

We unanimously agreed on Deborah becoming the Interim President effectively immediately. Deborah will also assume the responsibilities of supervisor for Vanessa who supervises the other paid employees. We need Vanessa to be sure there is care coverage for animals at the Center, and Deborah will discuss this added responsibility with her.

We also discussed possibilities for a 5th Board Member. We all agreed that Becky Hull would be our first choice, but she had previously declined. Betsy Venden is another option. We also want to explore establishing the Advisory Board, so either would be a good choice for that if they don't want to be on the Board.

We discussed that due to the high medical bills so far this year and the outstanding Razoo's to be written, we were going to limit intake to local, healthier animals at this time. We want to be able to assess the animals before we agree to intake them. This means no animals from South Texas or high medical need street dogs or dogs where we don't first assess the behavior. For now, Vanessa and Deana will coordinate on intake approvals since Deana was already doing that with Elise and Vanessa as the Foster Coordinator.



Elise was also making decisions about when an animal needed to see the vet for non-routine medical needs. Since Deana is the Foster Coordinator, she can field these questions and make these decisions in the interim.

We discussed needing a focal point for Razoos and grants. Melissa will do that and will focus on the dog Razoos. Dana offered to help with the cat Razoos, and it doesn't have to be a sick/injured cat. We can and should do Razoos for the new cat family from Balch Springs.

We need to adjust the signers on the bank account and explore getting a new credit card since Elise had to personally guarantee the credit card. Melissa will explore options for a different credit card. The signers on the bank account should be Deborah and Jody.

Melissa will talk with Kim Wilson to see if she is interested in being our marketing/PR person.