



Take Me Home Pet Rescue Board of Directors Meeting Minutes

June 1, 2017

7:00 PM

Special Guests: David Maldonado, Lori Stone, Stephanie Timko, Vanessa Vandiver

Attended: Dana Huffman, Elise Bissell, Deborah Connors, Melissa Keeling, Deana Seigler.

The meeting started at 7:29

Special Topic - Outreach Program

Stephanie presented the Keep Me Home Team presentation. They have been doing a pilot program in Mill City Neighborhood at Fair Park in the zip codes that have the highest rate of loose dogs and dog bite reports. Pilot program has been working with 73 dogs with 31 owners.

Outreach would have three components -- Fencing Repair, Food/Flea/Tick, Medical Support. Estimated yearly budget is 20K fencing, 8K medical, 32K flea/tick.

Stephanie is only interested in working with Dallas and not other cities. They only have 7 volunteers right now.

Dana suggested that this program should be it's own stand alone organization to protect TMHPR liability. We agreed we needed to discuss it as a Board.

The special meeting ended at 8:46.

The normal meeting resumed at 8:53

Approval of Prior Minutes

The minutes from the May 4, 2017 meeting were unanimously approved with no changes.



Discussion items

1. Revised Bylaws -- updates not yet done
2. Outreach Plans -- was special presentation topic tonight. We need to think about it and discuss at next meeting. Dana to get some ideas of how we could structure it to protect our liability, and we will discuss at the next meeting.
3. Volunteer Platform Transition Plans -- first set of active volunteers have received the invites to join, and the goal is to be fully transitioned by end June.
4. AHOTO Update -- confirmed with Addison Conference Center. Need the sponsorship letter ASAP from Stacy Holton and Jenny Wolk.
5. Financial Update -- Don't have final numbers for May. Net Loss of \$27K year to date but was only \$8K last year. Last year we had a grant in May and donations are off too. Melissa found some charges were incorrectly categorized to pet supplies.
6. Maddie's Fund - Elise submitted one for Chewy project. Stephanie submitted one for flea/tick outreach. Elise to talk to Becky about possibly writing Razoos. Melissa to ask Murray if he is still writing grants for us.
7. Target Balance in Operating Account -- We currently have \$16K in the operating account; previously had agreed to keep \$20K in that account.
8. Intake closure update -- we have really slowed down.
9. Future Adoption Events -- More is not better. We need to track results.
10. Assistant Operations Manager Position -- today is her first day. She is managing the volunteer program transfer. She is handling adoption applications. Stacy to reach out to Kim Wilson to see if she will do the Volunteer Coordinator role. Deborah to talk to Stacy. Elise needs to communicate to the volunteers about the position too.
11. Kennel Tech Hire -- We are not going to hire this position until we get Razoos met and get in a better financial position.
12. Volunteer Newsletter -- Elise to talk to Becky to see if she is interested.
13. Employee Manual -- Deborah reviewed an initial draft with Elise tonight before the meeting, and she has some updates she needs to do before we review



14. Meeting Dates -- moving back to 2nd Wed of every month.

New business

1. Gloria Goss called Elise. JP & Associates is having a golf tournament on 11/13/17. They have picked TMHPR as one of the 3 rescue to benefit.

Adjournment

The meeting adjourned at 9:45