



Take Me Home Pet Rescue Board of Directors Meeting Minutes

April 12, 2017

7:00 PM

Attended: Dana Huffman, Elise Bissell, Deborah Connors, Melissa Keeling, Deana Seigler.

The meeting started at 7:28 with special guests Vanessa Vandiver and Stacy Holton

Special Presentations by Guests

1. Volunteer Tracking Program - Stacy Holton and Vanessa Vandiver
 - a. A lot of people don't like using Volgistics. Stacy did some research, and Austin Pets Alive uses Better Impact.
 - b. None of the paper records of time are getting logged
 - c. Current State - 2 admin logins but only one can be logged in at a time, no phone support, you still have to pay for archived apps, every feature you might want is an extra fee. Today we pay about \$41 / month for 500 volunteers.
 - d. Better Impact - all inclusive system; as many admins as desired with customizable access, phone support anytime, no extra charge for archived apps, volunteers can login on phone. There is a setup charge the first year, but then it would be cheaper.
 - e. The Board unanimously approved to switch to Better Impact effective immediately. Vanessa and Stacy will work through the transition.
 - f. The special topic concluded at 7:50 and they left the meeting.

The normal board meeting started at 7:58

Approval of Prior Minutes

The minutes from the February 8, 2017 meeting were unanimously approved with no changes.



Discussion items

1. Resignation of Board Member -- Phyllis Salmon has resigned and we unanimously agreed we will operate with 5 Board Members for now. We will discuss how to proceed when we finalize the bylaws.
2. Volunteer Coordinator Vacancy -- Phyllis was also filling this role, so we need to fill this quickly. For now Vanessa and Stacy are managing the volunteer@ email. Elise talked to Mandy, and she will continue to make sure that people are filling the dog/cat care spots. Mandy does not want to be the Volunteer Coordinator. Deborah will continue to do the orientation sessions. Melissa will talk to Vanessa and Stacy about how she can help with processing the backlog of applications and new ones that come in. Need to add the need to fill this position to the volunteer email to see who might be interested.
3. Event Coordinator Vacancy - This was Emily Andersen, so we need to put in the volunteer email to see who might be interested. She is not able to support the Pet Expo in May. The Board unanimously agreed to forfeit the registration fee and not support this. Elise will contact the organizers to let them know.
4. Debrief from AHOTO Planning Meeting (Melissa) -- There was a proposal to do it at a church, but there is a concern about drinking and gambling in a church. Another proposal was Starpower, but they want to understand their level of sponsorship. Melissa and Betsy to define sponsorship levels quickly so we can get it to Starpower. The date of AHOTO will be 10/21/17.
5. Financial Update (Melissa) -- Averaging about 15K per month in donations but not as many grants as last year.
6. Update on D&O Insurance (Melissa) -- We now have this and it has been paid.
7. Status on Updated Bylaws and Articles of Incorporation (Elise) -- Briefly discussed the draft we received from Chris today. All Board members need to review it and send Dana questions by Monday.
8. CLASS Training for volunteers and fosters (Deana) - Deana explained the training she was planning to offer the volunteers. The consensus was it sounded like a good idea.
9. Crisis Support for fosters (Dana) -- What is the protocol when it's a critical situation. Deana to send out the email she was supposed to send about

